

Government of Rajasthan  
 HCM Rajasthan State Institute of Public Administration  
 Jaipur-302017  
**INSTITUTIONAL-PROFESSIONAL TRAINING FOR RAC: (Probationers) Batch-2019**  
**21<sup>st</sup> October 2019 to 10<sup>th</sup> January 2020**

**PHASE I**

**Week I (21- 25 October 2019)**

Course Director: Ms. Sandhya Sharma, Sh. Tulcha Ram Choudhary

Associate Course Director: Dr. Sonia Agarwal, Dr. Priyanka Vyas

Assistant Course Director: Shri Jaiprakash, Shri Radheyshyam Gupta

Date/Day	Time Schedule				
	9.30 to 10.00 A.M.	Session I 10.00 to 11.15 A.M.	Session II 11.30 to 12.45 AM	Session III 2.30 to 3.45 P.M.	Session IV 4.00 to 5.15 P.M.
21.10.2019 Monday	Registration & Overview of Institutional Course (Course Team) Venue: B.S. Mehta Auditorium		Inaugural Session Venue: B.S. Mehta Auditorium	Yoga Session Ms. Preeti M-9414079825	
22.10.2019 Tuesday	Recap	RSR-Constitutional Background, Pay & Additions to Pay (Sh. Madhu Sudhan) M-7728895210		Personality Development (Sh. Rajneesh Sahal) M-9928906456 / 8619422132	
23.10.2019 Wednesday	Recap	PERT/CPM (CA Ravi Sharma) M-9829869469	Budget Manual (Sh. Sri Krishan Sharma) M-9460762330	Local Fund Audit Act & Rules- Definition, Powers of Auditors, Surcharge (Sh. M. L. Achary) M-9414015887	Pension Rules (Ms. Madhu Rathore) M-9799299473
24.10.2019 Thursday	Recap	Treasury Rules (Sh. Pawan Jaiman) M-9414052292	RTPP Act & Rules (Sh. Arvind Diwan) M-9414555777	Budget Manual (Sh. Sri Krishan Sharma) M-9460762330	Capital Budgeting (CA Sachin Jain) M-9829393505
25.10.2019 Friday	Recap	Local Fund Audit Act & Rules- Definition, Powers of Auditors, Surcharge (Sh. M. L. Achary) M-9414015887	RTPP Act & Rules (Sh. Arvind Diwan) M-9414555777	Feedback & briefing for Next week	Library

Tea Time: 11.15-11.30 AM & 3.45-4.00 PM & Lunch: 12.45-12.30 PM  
 Day Officers - Sh. Ashish Charan, Ms. Akanksha Kanwat

17/10/2019

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Tea Time: 11.15-11.30 AM & 3.45-4.00 PM & Lunch: 12.45-12.30 PM  
 Day Officers - Ms. Meenakshi Maharani, Sh. Naresh K. Chaneja

/s/ Anil  
13/10/2018

**Copy to:**

1. Associate Course Directors/Assistant Course Directors
2. OIC (IC), OIC(T&P), HCM RIPA, Jaipur
3. Shri Kamlesh Sharma, ACP to upload this schedule on RIPA Website
4. PS to Director, HCM RIPA, Jaipur
5. APS to Additional Director (Acc.) & APS to Additional Director (E& FR) , HCM RIPA, Jaipur
6. Notice Board, B.S.Mehta Auditorium/Nehru Bhawan/Patel Bhawan/Vishranti, HCM RIPA, Jaipur

*Kamlesh*  
12/10/19  
Course Director